

# Workday, Kronos Mobile App Setup and Login

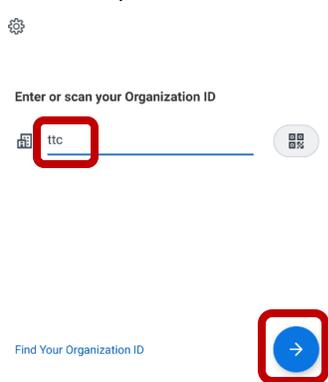
## Workday App Installation and First Time Setup

Workday is used to view your paystubs and vacation accrual. You only need to perform the install and setup once.

1. Go to the **App Store** (iPhone/iPad) or **Play Store** (Android)
2. Search for “Workday”
3. Install the Workday app. The icon looks like below:



4. Once installed, open the **Workday** app
5. You will be presented with a screen asking for Organization ID. Enter “ttc” and tap the arrow button

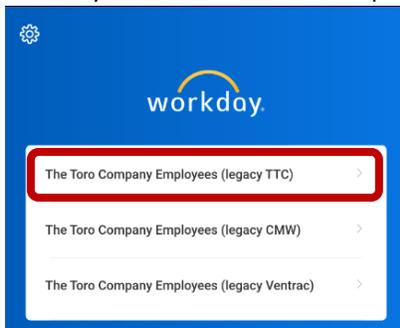


6. Your app is now set up and will bring you to the login page

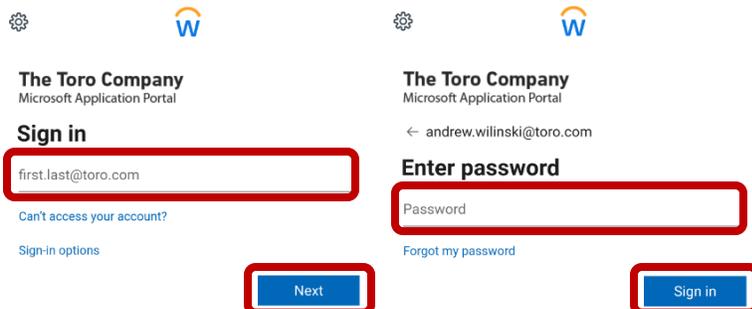
## Workday App Login

1. Open the **Workday** app
2. Tap **The Toro Company Employees (legacy TTC)** button

Note: if you don't see the below options, please uninstall the app and perform the installation and setup again



3. You will be presented with a Toro branded login screen. Enter your username and click **Next**. Enter your password and click **Next**.



# Workday, Kronos Mobile App Setup and Login

## UKG Dimensions (aka Kronos) Installation and First Time Setup

UKG Dimensions is used to request time off and view your timecard. You only need to perform the install and setup once.

1. Go to the **App Store** (iPhone/iPad) or **Play Store** (Android)
2. Search "UKG Dimensions"
3. Install the UKG Dimensions app. The icon looks like below:



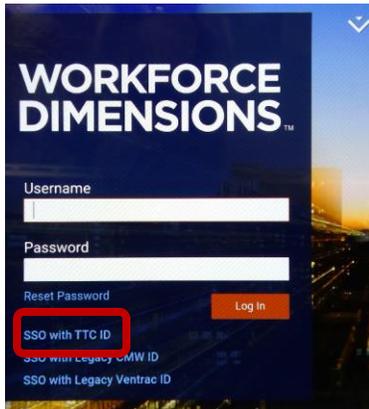
4. Once installed, open the **UKG Dimensions** app
5. You will be presented with a screen asking for Tenant URL. Enter "https://torocompany.prd.mykronos.com" and tap **OK**



6. Your app is now set up and will bring you to the login page

## UKG Dimensions Login

1. Open the **UKG Dimensions** app
2. Ignore the **Username** and **Password** boxes. You will need to click the **SSO with TTC ID** link.



3. You will be presented with a Toro branded login screen. Enter your username and click **Next**. Enter your password and click **Next**.

